



ضیاء پختونخوا
انفارمیشن
ٹیکنالوجی بورڈ



KHYBER PAKHTUNKHWA
INFORMATION
TECHNOLOGY
BOARD



Plot No: 134, 135 & 136, Industrial Estate Phase V, Hayatabad, Peshawar, Khyber Pakhtunkhwa
Tel: 091-5891513-0915891516 Fax: 091-5891511

JOB ADVERTISEMENT

KHYBER PAKHTUNKHWA INFORMATION TECHNOLOGY BOARD GOVERNMENT OF KHYBER PAKHTUNKHWA

The Khyber Pakhtunkhwa Information Technology Board (KPITB), a public sector autonomous organization entrusted with the task of accelerating growth in the ICT and ICT-enabled services sector, invites applications from suitable candidates under the ADP Scheme “*Establishment of IT Parks in Divisional HQs KP (Estate Buildings/Rental Basis).*” The positions are project-based, offered on a purely fixed-pay and contractual basis for an initial period of one year, extendable upon satisfactory performance and continuation of the project.

| | |
|----|---|
| 1. | Post: Project Manager (equivalent to BPS-19) 1-Position Location: PMU, KPITB Headquarters, Peshawar Upper Age Limit: 50 years |
| | Education: Degree in Computer Science, Project Management, Public Administration, ICT, or relevant discipline (at least 16 years of education). Experience: Minimum 10 years of post-qualification relevant experience with at least 3 years in project management roles preferably in the public or development sector. |
| 2. | Post: Business Development Manager (equivalent to BPS-18) 1-Position Location: PMU, KPITB Headquarters, Peshawar Upper Age Limit: 45 years |
| | Education: 16 years of education in Business Administration, Marketing, ICT, or a relevant discipline (minimum 16 years of education). Experience: Minimum 5 years of post-qualification relevant experience in business development, marketing, or industry liaison roles. Preference for experience in Tech, public sector, or development organizations. |
| 3. | Post: Admin, Finance & Accounts Officer (equivalent to BPS-17) 1-Position Location: PMU, KPITB Headquarters, Peshawar. Upper Age Limit: 40 years |
| | Education: Minimum 16 years of education in Finance, Accounting, Commerce, or Business Administration (Finance/Accounts/ Management) from an HEC-recognized institution. Preference will be given to candidates with certifications (ACCA, CA, ICMA) or accounting systems experience. Experience: At least 3 years of post-qualification relevant experience in financial management, public sector accounting, or donor-funded project finance. Experience in procurement, audit compliance, and ERP will be an advantage. |
| 4. | Post: Admin and Business Development Officer (equivalent to BPS-17) 04-Positions Location: (Peshawar, Mardan, Malakand, D.I. Khan) Upper Age Limit: 40 years |
| | Education: 16 years of education in Business Administration, Public Administration, ICT, Management, or equivalent from an HEC-recognized institution. Experience: Minimum 3 years of post-qualification relevant experience in administration, finance, accounting, facility management, co-working operations, or business development in public or private sector. |
| 5. | Post: IT and Facility Management Assistant (equivalent to BPS-16) 04-Positions Location: (Peshawar, Mardan, Malakand, D.I. Khan) Upper Age Limit: 40 years |
| | Education: Minimum 16 years of education in Computer Science, IT, Electrical/Telecom Engineering, or relevant discipline from an HEC-recognized institution. Experience: Minimum 2 years of post-qualification relevant experience in IT support, administration, facility operations, or infrastructure maintenance. Preference will be given to candidates with hands-on networking and system administration experience. |

The job descriptions—including duties and responsibilities—are available at: <https://kpitb.gov.pk/Careers>



TERMS & CONDITIONS:

1. Candidates will be provisionally allowed to appear in the ETEA screening test. However, detailed scrutiny will be carried out by the shortlisting committee constituted for the purpose, and if any candidate is found ineligible at any stage of the recruitment process, he/she will be disqualified.
2. All the candidates will be required to create profile on ETEA's website. After creating the profile and before applying/depositing fee for any post, such candidates will have to print E-Sahulat token from ETEA's website and get their CNIC No. verified from any NADRA E-Sahulat franchise (Kiosk). Without such verification, they will not be able to apply for any post.
3. Candidates qualifying the written test shall subsequently be screened for relevance in terms of the eligibility criteria.
4. Candidates must be eligible in all respects by the last date for receipt of applications.
5. Incomplete applications and applications received after the due date shall not be entertained.
6. Unclaimed qualifications will not be accepted.
7. Applications from candidates who submit incorrect information on the online application form will not only be rejected but may also result in legal action.
8. Only shortlisted candidates shall be called for an interview.
9. Candidates working in Government or Semi-Government bodies should apply through the proper channel.
10. The number of vacancies may be increased or decreased.
11. Errors or omissions in the number of posts are subject to rectification.
12. The competent authority reserves the right to cancel or reject any application by providing a cogent reason.
13. No TA/DA will be admissible for the test/interview.
14. In case of a foreign degree, an equivalence certificate from HEC must be provided.

HOW TO APPLY

1. Interested candidates may first visit www.etea.edu.pk and apply for the posts online.
2. After successful submission of online application, a prescribed online deposit slip (having token number, project code and candidates' personal information) will be generated.
3. Take a printout of the generated deposit slip & deposit the prescribed test fee (nonrefundable) through Easypaisa app or Agent or at any branch of UBL Bank or via UBL OMNI agent.
4. After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else.
5. After online apply, don't send documents/testimonials to ETEA office, copies of testimonials/ documents will however, be provided by the candidates who qualify the screening test, as and when required by the Appointing Authority for scrutiny purposes.
6. Availability of online Application Form on www.etea.edu.pk on **10th Aug, 2025**
7. Last date for submission of online Application is **31st Aug, 2025**
8. Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from www.etea.edu.pk. Candidates are directed to do not give ported/converted mobile number.
9. Test Date, Time & Venue will be mentioned on Roll No. Slip.
10. No separate Call Letter will be issued to candidates for screening test through postal/courier means.